

VSH Policy Committee Meeting Minutes

Date: March 12, 2007, 11:00 am

Location: Executive Director's Office, Dale 1 Bldg

Type of meeting: Policy Development and Implementation/Public

Facilitator: Terry Rowe

Note taker: Denise McCarty

Members: Terry Rowe, Tom Simpatico, Anne Jerman,

Attendees: Jessica Oski,, Scott Perry, Michael Sabourin

AGENDA TOPICS Meeting Minutes of 2-12-07 meeting; announcements of policies in development; public comments on policy development steps.

Discussed:. The 2-12-07 meeting minutes were reviewed by the Committee. TS made a motion to accept the minutes. AJ seconded the motion. All in favor. Motion passed unanimously.

Conclusion: The 2-12-07 meeting minutes were approved.

Action: TS motioned to accept the minutes and AJ seconded the motion.

Person Responsible: n/a

Due Date:n/a

Discussed: Announcement of policies in development

The Committee announced that there is an advance directives policy being revised right now for consideration and a new Behavioral Programming and Training Policy being drafted by Larry Thomson, Ph.D. These policies will not be discussed today but will be funneled through the work group. The interim advanced directives policy and the revised policy development steps will be presented at the April Policy Committee Meeting. The Behavioral Programming policy still needs work. There are no policies being advanced to the Governing Body Committee this month.

Conclusions: There are no policies being advanced to the Governing Body Committee this month.

Action: n/a

Person responsible: n/a

Due Date:

Discussed: Public Comments on Policy Development Steps

Michael Sabourin (Public attendee) made some suggestions and comments to the policy committee members. The following suggestions and comments were taken under advisement at this meeting. SP suggested not to use the meeting time to make any final decisions about whether or not to incorporate suggestions. Suggestions: 1) The length of time to give public comments (10 days) is not enough time. SP asked why 10 days was not enough time. Michael felt that by the time the public information was obtained it did not give much time for comments. Discussion followed. 2) Another suggestion was to alert the Governing Body Committee of policies in development 3) A suggestion to include policies for public comment on the VDH Mental Health Weekly update link. 4) suggestion that interim policies should have the same public comment standards as regular policies and that the interim policy approval process be amended so that it mirrors the usual policy revision process. Michael also commented on how difficult it was to find the VSH material on the VDH website.

JO made a suggestion that the headers on policies reflect the date the policy was updated.

Conclusions: Public Comment

Action:

Person responsible: n/a

Due Date: n/a

The meeting adjourned at 12:00 noon.

Respectfully submitted,

Denise McCarty
Minute Taker